



MUSEUM STORE SELLING SUPERVISOR

(Full time)

JOB DESCRIPTION:

The Selling Supervisor is a sales leader in the store, actively greeting and assisting guests and working alongside Sales Associates to ensure high levels of customer service and satisfaction.

Role Summary:

- Actively greet and assist customers and visitors
- Complete sales transactions through the use of POS system
- Learn and disseminate information about the lines of merchandise carried
- Be aware of sales goals and work toward meeting them every day
- Communicate goals, procedures and customer service guidelines to Sales Associates
- Learn and disseminate information about Country Music Hall of Fame and Museum exhibits and programs
- Coordinate store coverage to maximize staffing during high traffic periods
- Complete daily closing routine
- Complete work schedule for store within budgetary guidelines
- Train, coach and counsel sales associates

Key Qualifications:

- Candidates will possess excellent customer service and supervisory skills
- Punctuality and reliability are absolutely essential
- Must be outgoing and friendly
- Weekend and evening availability will be required
- Knowledge of Windows-based programs is required.
- Knowledge of Country Music history and trends very helpful

Benefits:

We offer excellent benefits including paid time off, paid holidays, free parking, retail and restaurant discounts, complimentary museum admission and several reciprocal arrangements with local institutions including the Nashville Zoo, Cheekwood and more. All employees who regularly work 30 or more hours per week are eligible for medical,



dental, and vision insurance benefits. The Country Music Hall of Fame® and Museum is operated by the Country Music Foundation, a not-for-profit 501(c)(3) educational organization and therefore qualifies for Federal Student Loan Forgiveness Programs.

Additional Information:

The Country Music Foundation is drug free workplace and an Equal Opportunity employer that welcomes diversity and encourages all qualified applicants to apply for open positions. Reasonable accommodations are available according to the American's with Disabilities Act. All offers of employment are subjected to and contingent upon the successful completion of a background check and employment verification.

To apply for this position, please send resume to
hresources@countrymusicHalloffame.org

No phone calls please.